



Permit #F00135720

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00135720

Type of Permit: FILMING

Release Date: 03/27/2018

Production Company NEW YORK FILM ACADEMY LTD -
STUDENTS

Producer Chang Gao

Insured Company NEW YORK FILM ACADEMY LTD -
Name STUDENTS

Director JINGYA HE

Contact Phone No. 1 818-333-3558

Contact Phone No. 2 212-674-4300

Fax

Address 3300 W. RIVERSIDE DR
BURBANK, California 91505

1st AD SIQI XIAO

Production Manager Chang Gao

FilmL.A. Coordinator Angel Miranda

Location Manager Chang Gao

Primary Phone Mobile - 818-292-5613

Secondary Phone

Production Title LETTER AS ME

Location Assistant HAILEY ZHANG

Primary Phone Mobile - 747-234-6173

Secondary Phone

Type of Production Student

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE \$25.00
SIMPLE

Total Permit Fee \$25.00

Number of Locations 1



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Summary Information**Location****Location 1 of 1****Page 1 of 2**

Permit Number	F00135720	Location Manager	Chang Gao
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 818-292-5613
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	LETTER AS ME		

Location Address 2684 Lacy St, Los Angeles, CA, 90031**Location Type** Loft**Location Description** Lacy Studio Lofts**Film Dates** 3/30/2018 - 3/31/2018 09:00 - 21:00 2 days**Open or Closed to the Public** Open

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must maintain local/emergency access
No cast or crew parking on area streets

Please see attached document F135720 Letter.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	6		Cast	3
	Cube Trucks	1		Crew	20
				Extras	15

Where are the extras holding? In the courtyard.

Filming Activities Camera on sticks; Interior dialogue and establishing shots; Interior film activities confined to unit: 203 only; Camera, equipment and film activities on private property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 01**Police:** Los Angeles Police Department**Fire:** Los Angeles City



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Approvals LOS ANGELES CITY POLICE DEPARTMENT

Ed Padilla

Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Coordinator Note ABSOLUTELY NO CABLING OR STORING EQUIPMENT IN HALLWAYS, STAIRWAYS, DOORWAYS, EMERGENCY EXITS, ELEVATORS AND/OR ELEVATOR EXITS AND COMMON AREAS.

Coordinator Note ABSOLUTELY NO BLOCKING OR COMPROMISING HALLWAYS, STAIRWAYS, DOORWAYS, EMERGENCY EXITS, ELEVATORS AND/OR ELEVATOR EXITS AND COMMON AREAS.

Coordinator Note IT IS THE FILM MAKER'S SOLE RESPONSIBILITY TO OBTAIN PERMISSION FROM THE BUILDING OWNER/MANAGER FOR PROPERTY USAGE.

Parking Base Camp

Location Type : Filming Location

Crew Parking

Location Type : Filming Location

Parking Notes

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

March 21, 2018

lanyue.zhang@nyfa.edu

To Whom It May Concern:

Please allow this letter to serve as verification that Lanyue Zhang is a student in good standing at the New York Film Academy in the BFA Filmmaking Program. They will be shooting a student film on the dates March 30-April 1, 2018. This student project "Letter as me" will not be used for commercial purposes, but to fulfill program requirements.

If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,



Luis Valencia

New York Film Academy
Production Services
818.330.6133
luis.valencia@nyfa.edu